

MINUTES OF A REGULAR MEETING OF THE SINCLAIR TOWN COUNCIL OF THE TOWN OF SINCLAIR, WYOMING, HELD AT 5:30 P.M. ON THURSDAY, AUGUST 20, 2026, IN THE COUNCIL CHAMBERS OF THE SINCLAIR TOWN OFFICE BUILDING.

COUNCIL MEMBERS' PRESENT: Mayor Cullen Meeks, Councilmember Brennan Dunlap, Councilmember Nancy Sanders, and Councilmember David Robinson with Councilmember Michelle Serres being excused.

TOWN EMPLOYEES PRESENT: Clerk/Treasurer Becky Slater, Assistant Treasurer Gina Helmetag, Maintenance Supervisor Chris Haldorson, Museum Worker Rachael Barnhart, Police Chief Jeff Sanders, Community Events Director Monte Thayer, Interim Fire Chief Levi Bezold, Assistant Fire Chief Kellie Watson, and Town Attorney Mike Roberts.

PLEDGE OF ALLEGIANCE: Mayor Meeks led everyone in the pledge of allegiance.

APPROVAL OF MINUTES: Councilmember Robinson made a motion to approve Aug. 6, 2026, Council Minutes. Seconded by Councilmember Sanders, the motion passed unanimously.

APPROVAL OF THE AGENDA: Councilmember Dunlap made a motion to approve Aug. 20, 2026, agenda. Seconded by Councilmember Robinson, the motion passed unanimously.

GUESTS: Rawlins City Manager Matt Hall and Cody Dill Rawlins Public Works Director attended the council meeting and wanted to let the council know that either Hall or Dill would start attending meetings more regularly. Hall told the council that with Dill being a resident of Sinclair he would be the liaison between Rawlins and Sinclair for updates from Rawlins. Hall told the council that he would like improved dialog and consistency between our two towns. Dill told the council the spring box project is 95% done, blow off's are in the design phase, the deep well is finished and although there is a drought water is still looking good, for Rawlins and Sinclair.

Russell Rowe with the Carbon County VFW told the council there has not been a VFW since 2016 and current veterans are looking to rejoin and recruit new members to start a new chapter that is not just for Rawlins but for Carbon County. Rowe told the council that thirty members are needed to start a chapter and receive a post number. Rowe told the council they are currently looking for a location and building to hold meetings, events and are also looking to work with the American Legion out of Saratoga.

PROJECT UPDATES: Kassey Westring with North Fork Engineering told the council that the Cleveland settlement in the paving has gotten worse and she has been working with American West Construction to set the date of the week of September 28, 2026, or October 10, 2026, as the start date for repairs with 71 Construction coming after American West Construction is done. Westring told the council the streets will be closed during this time and those affected would be 10th Street and Cleveland east to 9th Street. Westring shared with the council that minor repair will be done to Monroe and 10th Street on the west side of the Oasis Church.

RECREATION ADVISORY BOARD: Community Events Director Monte Thayer told the council he will have four rec advisory board members helping with Saturdays Music and Art Festival.

RECREATION/EVENTS DEPARTMENT: Community Events Director Monte Thayer told the council he had to cancel the adult field trip due to sickness. Thayer told the council he is busy working on the event for this Saturday and looks like it should be a good turnout.

Thayer told the council he has a few upcoming events with three comedians on September 19, 2026, a UW Football field trip September 26, 2026, and Sarah McQuaid on September 29, 2026, which will be taken care of by Still House Productions, this is a free concert.

Thayer told the council he has not heard anything about the Outdoor Roundtable Recreation grant he submitted for funding McCulloch Park upgrade. Thayer told the council he did submit the Washington Park upgrade grant through CCSD#1 Recreation Board in the amount of \$40,000 for improvements in making two pickleball courts at the tennis courts and turning two of the horseshoe pits into two permanent cornhole pits. Thayer told the council that he sent in a grant with Outdoor Roundtable Recreation to help with the McCulloch Park upgrades.

FIRE DEPARTMENT: Assistant Fire Chief Kellie Watson told the council the Type 6 has a mess of wires under the hood of the truck. Watson told the council Justin Hood is going to be going through town tomorrow and said he would take a look and fix it with no travel fee. Watson asked the council if they would approve if the repair is less than \$1,000.00 for Justin Hood to go ahead and fix the problems with the type 6. Councilmember Robinson made a motion to approve if repairs are under \$1,000.00 to go ahead and have Type 6 fixed tomorrow. Seconded by Councilmember Sanders, Councilmember Dunlap abstained from voting, the motion passed unanimously with Mayor Meeks voting.

Interim Fire Chief Levi Bezold told the council that Elk Mountain Fire Department would like the pump bed that has a busted tank that has been sitting outside our Fire Station. Mayor Meeks stated he would like to donate it "as-is"

Bezold shared with the council that they are ready to attend this Saturday's Arts and Music Festival and will be doing a 50/50 raffle and setting up a table with volunteer fire fighter applications.

MUSEUM: Museum Worker Rachael Barnhart shared with the council that the Carbon County 250 Committee gave a \$1,000.00 donation to each Carbon County Museum and the museum received a check and it has been deposited into our bank. Barnhart told the council that visitor traffic has picked up, and she is hoping she has a busy Saturday during the event.

STREETS & PARKS DEPARTMENT: Maintenance Supervisor Chris Haldorson told the council he would like to thank the council for allowing the five-summer help kids this season. Haldorson stated to the council that all of them did a great job over the summer and got along well. Haldorson stated to the council that he hopes the two younger ones would return for next season since the other three would be graduating this school year.

Haldorson presented the council with two quotes for the restroom doors at McCulloch Park and that these are custom-sized doors and not a standard door size. Haldorson stated that the first quote was

at Home Depot in the amount of \$1,826.00 and the second quote was from R.P. Lumber in the amount of \$1,434.00.

Mayor Meeks told the council that there would be a meeting next Wednesday August 26, 2026, at 1:00 p.m. with Mayor Meeks, Haldorson, Clerk/Treasurer Slater, and one other council member, to go over the Parks Department budget before approving anything further.

Haldorson told the council the Christmas tree lights will be taken care of starting in September to November so to be ready for the Light the Night November 20, 2026.

SANITARY LANDFILL, SANITARY & STORM SEWERS, WASTEWATER TREATMENT FACILITY AND WATER DEPARTMENT: Haldorson told council the jet truck has a transmission leak and will be getting a quote from WY Diesel for repairs.

TOWN BUILDINGS: Haldorson told the council that the sound panels would be put up in the Community Room and will get with Slater to arrange for carpet cleaning in the old Church.

Haldorson told the council that a 24-hour Air Conditioning company came out to see what the issue was at the Oasis Church with some areas working and other areas not working correctly. Haldorson told the council there are two systems and the one in the basement shows on and being used now, the issue is now the thermostats keep tripping a dozen times. Haldorson stated to the council that the 24-hour Air Conditioning company cannot get into Johnson Controls as it needs passwords to fix this issue.

POLICE DEPARTMENT: Police Chief Jeff Sanders shared with the council that both Assistant Police Chief Lanette Rosacker and Sanders would be assisting with staging cones, no parking signs and park area to traffic control starting at 9 a.m. on Saturday, August 22, 2026, and they would both stay on duty until the end of the festival.

Chief Sanders shared with the council that he would provide reports to the council at the first council meeting of each month for the previous months' activities. Sanders told the council that for the month of July there were two animal calls, one public relation, two suspicious, twelve traffic stops, one weapon offense, six no reports and five unclassified with a total of thirty-two activities for the month of July.

Chief Sanders asked if wristbands would be used for liquor purchase during the event, Thayer said yes wristbands would be used. Chief Sanders shared with the council that going forward we may want to discuss a Catering License verses Malt Liquor License permit when holding events where alcohol will be sold.

FINANCIAL DEPARTMENT: Clerk/Treasurer Becky Slater shared with the council that a compliance audit was being conducted with Wyoming Retirement for Fire Department meetings attendance logs for 2025. Slater told the council that the Fire Department did bring in the necessary paperwork and she sent it to the Wyoming Retirement.

BILLS: Councilmember Dunlap made a motion to pay the bills. Seconded by Councilmember Robinson, the motion passed unanimously.

Councilmember Sanders made a motion to adjourn the meeting at 6:43 p.m. Seconded by Councilmember Robinson, the motion passed unanimously. Mayor Meeks adjourned the meeting at 6:43 p.m.

The next regularly scheduled council meeting will be on October 1, 2026, at 5:30 p.m. in the Council Chambers of the Town Hall building.

The Council Meetings are recorded sessions available for public view at the Townhall office.

Cullen Meeks, Mayor
TOWN OF SINCLAIR

ATTEST: CLERK/TREASURER